



St. Andrews Institute of Technology & Management

(Approved by AICTE, Govt. of India, New Delhi & Affiliated to M.D. University)

Khurrampur, Farrukh Nagar - Haily Mandi Road, Gurgaon, Haryana - 122506 Delhi NCR (India)

Ph. : + 91-8199903701-05, + 91-9050381616, + 91-9050521616

E-mail : standrews@saitm.org | www.saitm.org | Toll Free No.: 1800 270 4877

21/01/2020

ONLINE GRIEVANCE REDRESSAL SYSTEM

Grievance Redressal System is an online platform to receive and act on complaints reported by students of private or public institutions, enabling prompt actions on any issue raised by them and to avail services more effectively. Grievance Redressal System can be handled directly by institutes through our college official website. Also the smart web portal for grievance processing connects students and action-takers directly through online platform.

Grievance System helps to pursue quick action for solving the grievance, while maintaining affordability and ease to the users. The follow staff members are acting coordinators and committee member to look after Grievance Redressal System in our College Premises

Committee Members

1. Mr Ravinder Gulia
2. Mr Brien Suhag
3. Mr Kapil Dhama
4. Mr Imran Saraj
5. Dr. Sapana Dadwal
6. Dr. Neetu Gahlot

**Director,
SAITM, Gurugram**



12/01/2020

Internal Complaint Committee

As per guidelines given by Honorable Supreme Court and with reference to Section 4 All India Council for Technical Education Regulations, 2016 vide no. F AICTE/WH/2016 (Gender sensitization, prevention and prohibition of sexual harassment of women employees and students and Redressal of Grievances in Technical Institutions), Internal Complaint Committee (ICC) has been formed in SAIMT to prevent sexual harassment of woman at work place.

Internal Complaint Committee sensitizes the female faculty members and students on the prevention and prohibition of sexual harassment of woman at work place. According the Supreme Court's order, Sexual Harassment is any unwelcome:

- Physical contact and advances
- Demand or request for sexual favors
- Sexually colored remarks
- Display of pornographic content in any form


Any other unwelcome physical, verbal and non-verbal conduct of a sexual nature. Objectives of Committee

- To promote awareness about sexual harassment through educational initiatives that encourages and fosters a dignified and safe environment for women on campus.
- To provide a neutral, confidential and supportive environment for the campus community who may have been sexually harassed.
- To ensure fair and timely resolution of complaints about sexual harassment.
- To provide information regarding counseling and support services on the campus.

To ensure that students, faculty and staff are provided with current and comprehensive information on sexual harassment and assault.

Committee Members:

1. Mrs Savita Sharma
2. Ms Preetishree Patnaik
3. Dr Neetu Gahlot
4. Dr Preeti Yadav


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05/08/2019

Internal Quality Assurance Cell (IQAC)

The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

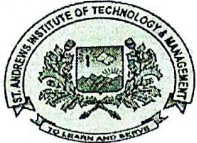
IQAC Functioning

- The institution has active Quality Advisory Cell (QAC) and Internal Quality Assurance Cell (IQAC) to frame the policy for the academic and administrative growth of the institution.
- IQAC is playing a major role in designing and maintaining quality assurance within academic systems.
- IQAC monitors the proper implementation and analysis of overall academic and administrative performances of the college activities.
- The cell supports the teaching and learning goals articulated in the institution's strategic plan.
- As the institution has grown in size and stature, it has evolved certain quality assurance measures keeping in mind the academic and administrative requirements.
- In this regard, a manual on teaching and working has been prepared by Professor-in-charge, IQAC. Some of the measures are –
- IQAC ensures maximum utilization of infrastructural facilities and the available ICT resources.
- On the basis of academic audit, a comprehensive review of student's performance is made by IQAC.
- IQAC ensures the proper implementation of academic calendar.
- Regular meeting of IQAC and QAC are conducted to discuss various measures related to quality enhancement in which the recommendations made by Planning And Evaluation Board, Board Of Studies, Academic Council, Governing Body are discussed and analyzed for further improvement.

Committee Members

1. Chairperson : Dr. Jugnesh Kumar
2. Coordinator: Dr. Sapna Dadwal
3. Faculty members: Mr. Imran Siraj
4. Faculty members: Mr. Biren Suhag
5. Administrative : Mr. Vinod Vats
6. Management Person: Mr. Rohit Rana
7. Industry Person: Dr. Deepak Sharma

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07/08/2019

Establishment of committee for SC/ST

As per The Scheduled Castes and Tribes – Prevention of atrocities Act committee is established under Scheduled Caste and the Scheduled Tribes (prevention of Atrocities) Act. 1989, No.33 of 1989, Dated 11.09.1989) committee is constituted for STANDREWS INSTITUTE OF TECHNOLOGY AND MANAGEMNET

- To create and maintain safe, healthy and supportive environment for SC/ST staff and students in the campus.
- To address the issues of staff and students, belonging to SC/ST in the Institute and to prevent atrocities against them.
- To comply with AICTE regulations for the establishment of the Committee for SC/ST (as per the Scheduled Caste and the Scheduled Tribes (prevention of Atrocities) act, 1989, No.33 of 1989, 11/09/1989

Committee Members:

1. Dr Jugnesh Kumar
2. Mr.Vinod Vats
3. Mr Biren Suhag
4. Mr Ravinder Gulia

**Director,
SAITM, Gurugram**